Process for SSDP Fee Remissions – Reimbursement Allocation

Overview

- Per EVC/P Carter email on December 14th, 2020: fee remissions for SSDP students will now be funded centrally. Reimbursements will be provided for TAs only, not GSRs or Readers.
- Due to how programs are setup for billing, SSDP students cannot be funded through the regular fee remissions process. As such, the departments will need to setup a fellowship for SSDP and then submit to APB for reimbursement.

Procedure for Departments

- Departments setup fellowships for SSDP students per instructions from Grad Division website.
- Departments submit a list of SSDP students and eligible expenses for reimbursement by 6/30.
- APB reviews student eligibility with Grad Division to ensure academic requirements are met.
- APB processes TOFs to fund expenses equivalent to state-supported TAs.

General Ledger Impact

- Tuition awards processed via go.grad would go under sub 07 object code 7505.