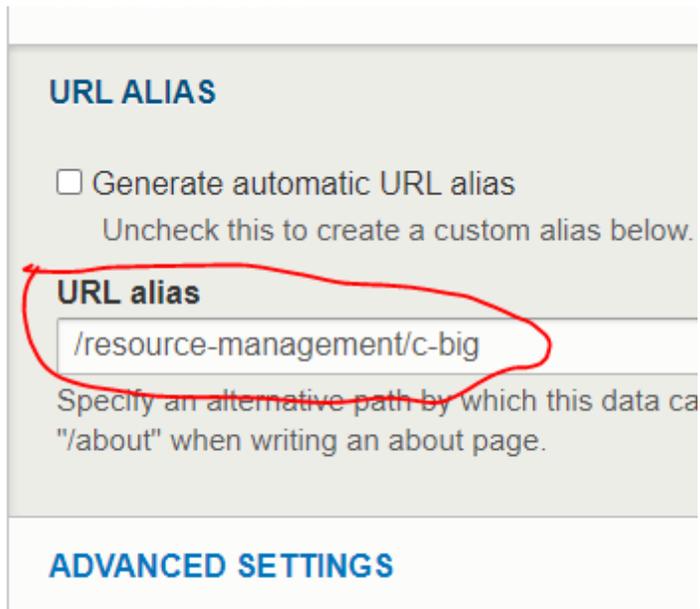


**From:** [Lei, Florence](#)  
**To:** [Rieth, Robert](#)  
**Subject:** RE: How to share "Preview" pages  
**Date:** Thursday, May 27, 2021 9:35:40 AM  
**Attachments:** [image001.png](#)

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Morning Bob, you could make that page live but give an "unusual" page URL under URL alias. After review, change that page to "Draft" mode then continue update as needed.



**URL ALIAS**

Generate automatic URL alias  
Uncheck this to create a custom alias below.

**URL alias**

Specify an alternative path by which this data can be accessed via the "/about" when writing an about page.

**ADVANCED SETTINGS**

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**From:** Rieth, Robert <rrieth@ponet.ucla.edu>  
**Sent:** Wednesday, May 26, 2021 11:22 AM  
**To:** Lei, Florence <fleif@sait.ucla.edu>  
**Subject:** How to share "Preview" pages

Hi Florence,

Good morning.

Can you tell me how to share a "Preview" version of a webpage?

Thank you,  
Bob

Robert Rieth  
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UCLA Office of Academic Planning and Budget  
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